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Levels of Participation in Zotero, a citation management system

Advantages of Zotero as a citation management system

COLLECTING & SORTING references by author, title, date, journal, and tags.
 CREATING reference lists instantly in correct style like APA, Chicago, etc.
 TAGGING not only references but quotes within references in “Notes”.
 COLLABORATING & SHARING references with others in group folders.

THE BASICS

<p>Level 1 Storage</p>	<p><i>Storage place for PDFs and other references related to your scholarly practice.</i> After you load Zotero on your computer, you can add references from any source, whether from a library database or from files stored on your computer, by simply clicking on an icon on your tool bar. Zotero enables you to store URLs, documents, and entire journal articles in PDF form.</p>	<p>Zotero in youtube; dannellestevens in Youtube Zotero1: Downloading Zotero into App Folder http://somup.com/cr1ZbtqMPt https://youtu.be/c3P_HQqL_aU</p> <p>Zotero2: Viewing landscape of Zotero home page https://www.youtube.com/watch?v=h6m42rCx0sw&t=1s</p> <p>Zotero3: Uploading files to Zotero https://www.youtube.com/watch?v=VvsOtSsI0To&t=4s</p>
<p>Level 2 Sub-files & Ref. Lists</p>	<p><i>Use Zotero to make sub-files from the Zotero “library” of all your references:</i> Sub-files for references for topics you care about. Sub-files for all the references for one submitted paper or project. Note: Even when you move a citation from one file to the next, it does not get deleted in the first file in Zotero. <i>Use Zotero to make a reference list of any format.</i></p>	<p>Zotero4: Create a reference list https://www.youtube.com/watch?v=MQ2D7L00M0k&t=1s</p>
<p>Level 3 Share</p>	<p><i>Take advantage of Zotero as a place to share references with collaborators in the Group Library.</i></p>	<p>Zotero5: Create colleague groups https://www.youtube.com/watch?v=USOm6PyYbjs&t=47s</p>

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	<p>Create groups within Zotero to share common reference lists.</p> <p>Feel confident that references are automatically updated on your list and collaborator's list as you add more references.</p>	
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BEYOND THE BASICS

<p>Level 4</p> <p>Taking notes</p>	<p><i>Take notes and direct quotations from your references within Zotero.</i></p> <p>Take and store notes in your own words to retrieve later in the Notes Section.</p> <p>Cut and paste direct quotations from your references.</p> <p>Make sure you add an in-text citation for the quotation with the page number.</p>	<p>Zotero6: Adding notes & quotes</p> <p>https://www.youtube.com/watch?v=1AnoQeGF34k&t=1s</p>
<p>Level 5</p> <p>Tagging</p>	<p><i>Tag individual notes and direct quotations within article in the Notes Section.</i></p> <p>After you have written a note or cut-and-pasted a direct quotation, Zotero enables you to tag that individual note or quotation with a key word. This tagging feature allows you to retrieve the article as well as the specific note by searching for it. Zotero is the only CMS that allows you to tag and, then, retrieve individual notes and quotations. You might use tags such as: PARTICIPANTS, METHODS, RESULTS, PROGRAMS. Tagging features of research articles allows you to search for particular aspects of research to compare across articles. I tag articles for specific kind of writing programs with "PROGRAM: Writing retreat", for example. By using the tag, when I want to write an article about writing retreats, I can quickly</p>	<p>Zotero7: Using tags in Zotero</p> <p>https://www.youtube.com/watch?v=zdERRbhUE6A&t=6s</p> <p>Zotero8: Generating a report</p> <p>https://www.youtube.com/watch?v=9YgjPo2l4WI&t=32s</p>

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	search for that tag and all the articles I have tagged with that will appear.	
Level 6	<p><i>Generating a Report in Zotero</i></p> <p>Zotero has the capacity to create what they call “Reports”. When you are in the center column on the home page, right click. At the bottom of the choices is “Generate a report”. If you select one citation or all the citations within a file, Zotero will create a report that contains the metadata (title, author, etc.) plus the abstract plus all your notes plus all the tags for those notes.</p>	<p>Zotero8: Generating a report</p> <p>https://www.youtube.com/watch?v=9YgjPo2l4WI&t=32s</p>