



Note: Before completing your application, it is advisable to review the 2017 TAA Grant Guidelines concerning eligibility and other matters, here: <http://www.taaonline.net/assets/docs/2017taagrantsguidelines.pdf>

Which type of grant are you applying for (check only one)?

- Publication Grant Contract Review Grant

What amount are you applying for? (check guidelines for maximums and eligibility) [input]

Full Name (as it appears or will appear on your publication) [input]

Your Mailing Address (where you would want to receive a check, if a grant is awarded)

[input]

City [input] State [input] Zip [input]

Phone [input] Email [input]

If you have co-authors on this work, please list their name(s) and affiliation(s) here:

[input]

Information About Your Place Of Employment

- Check here if you have no employment or institutional affiliation related to your authoring work.

Type of Institution:

- College or University Corporation Research Institute Government Agency

Other [input]

Your Job Title [input]

Name of Institution [input]

Institution Mailing Address [input]

City [input] State [input] Zip [input]

Your Supervisor/Dep't Head's Full Name [input]

Phone [input] Email [input]

Note: By applying for a grant, you agree that TAA may contact your supervisor to verify information related to your application, including your employment status, and to confirm whether expenses could be charged to another grant or institutional funding source.

Information About Your Publication

Type of Publication (check one):

Textbook Academic Monograph or Book Scholarly Journal Article

Other Academic or Educational Publication (please describe):

Title of This Work for which you seek grant funding (if the work is already published please supply the full citation)

Your work is expected to be published in the following format(s) (Check all that apply):

Print Only Digital Only Print and Digital Other (please describe briefly):

Expected Publication Date (Month & Year)

Is this your first academic publication? Yes No

What academic discipline(s) does your work address?

Who is the primary audience for your work?

- Scholars and Academics in your Field
 College Undergraduate or Graduate Level Students
 K-12 Students
 General Public or Consumers

Other (please explain):

Information About Your Publisher

Note: By applying for a grant from TAA, you agree that we may contact your publisher to verify information related to your grant application.

Publisher

Journal Name (if applicable)

Contact Person Full Name

Contact Person Title

Mailing Address **State** **Zip**

City **Email**

Phone

Have you received a formal contract offer from your publisher? Yes No

If no, have you received a letter of acceptance from your publisher? Yes No

Note: You must provide written indication of an intention to publish. A publication contract offer is acceptable, if you are permitted to share it under the terms of your agreement, but it is not required. A letter of acceptance for publication signed by the publisher is also acceptable.

Has the work been peer-reviewed by the publisher? Yes No

If no, is the work scheduled for peer-review? Yes No

Note: If your publisher does not conduct peer-review prior to final acceptance for publication, your work is not eligible for a TAA Grant. Works published in a journal suspected as a predatory publisher are not eligible for TAA Grants. Check whether your journal/publisher is listed here: <http://scholarlyoa.com/individual-journals> or here: <http://scholarlyoa.com/publishers>

Please briefly describe the publisher's peer review process, or alternately, you may provide a written description supplied by the publisher:

How did you select this publisher for your work? From which colleagues or mentors did you seek advice about where to publish? (Please provide position, not name; for example, 'Department Chair' or 'Published Colleague'):

If the eligible expenses you are claiming are author fees, page charges, or a publisher subvention, please answer these questions (if no fees, skip to next question):

Are the fees made transparent and available to all authors submitting articles? Yes No

Are fees only applicable upon acceptance for publication? Yes No

Did you inquire about possible relief or discounts from the fees, and if so, what was the response?

Yes No

Response from publisher:

Is final acceptance of your work for publication contingent on any of the following?

(Check all that apply):

- Completion of the work
- Your payment of fees, subventions or other costs to the publisher
- Acceptance of peer reviewers
- Securing a grant from TAA
- Securing a grant from any other organization

Other Questions, Affirmations, and Required Attachments

Are you currently a TAA member? Yes No

Does your agreement with the publisher include any provision for royalties? Yes No

If yes, do you expect to receive royalties in excess of the amount of your expenses related to this publication?

Yes No

Affirmations

I hereby certify that the invoices being submitted were incurred as a direct result of preparing the work listed above for publication, or legal fees for attorney review of a contract offered for this publication. I further affirm that the expenses submitted were paid by me personally, and that I have no access to a grant or other institutional funds that could reimburse me for these expenses.

Finally, I agree that by applying for this grant from TAA, I understand that my supervisor or publisher may be contacted by TAA to confirm information provided in this application, and that I give permission for TAA to do so.

Signature

Date

All grant applications must be accompanied by the following items:

1. A completed application form, with signed affirmation statement.
2. Invoices that demonstrate the nature of all costs incurred for which funds are requested, the entity that performed the service, the amount owed by the author(s),
3. Proof that the invoice was paid by the applicant.
4. Written indication from the publisher of acceptance for publication. It must show the name of the work, the name of the author(s) (at least one of whom must be the applicant), and the expected date of publication. Any payment that is due to the publisher from the author must be clearly delineated in the agreement or letter. Royalty arrangements, if any, must also be clearly delineated.
5. A description of the publisher's peer review process, if the author is not able to supply it in this questionnaire.

If you have any questions, please contact Michael Spinella, TAA Executive Director at: Michael.Spinella@TAAonline.net or call 973-943-0501.

Email (click the SUBMIT button at top of form) or **Mail Completed Form To:**

Michael Spinella, TAA Executive Director
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